



DEPARTMENT OF THE ARMY  
THEIR UNIT LETTER HEAD

ATSS-DAF

27 JUL 2022

MEMORANDUM FOR COMMANDANT, NCO Leadership Center of Excellence and the Sergeants Major Academy, 11291 Sergeant E. Churchill Street, Fort Bliss, Texas 79918

SUBJECT: Letter of recommendation for SGM FIRST MI. LAST NAME

1. I recommend SGM FIRST MI. LAST NAME for selection to the Sergeants Major Academy Fellowship Program. SGM Blank possesses a strong combination of leadership and technical expertise. I consider him to one of the most professional and experienced NCOs that has served in the State National Guard.
2. As a NCO in the National Guard, SGM Blank demonstrates outstanding leadership and dedication. He works as the State Army National Guard Active Guard/Reserve (AGR) Manager, where he advises the Chief of Staff on all AGR personnel matters.
3. SGM Blank consistently exhibits the highest degree of integrity, loyalty, and motivation. He is a professional dedicated NCO and is a representative for the State Army National Guard, and I am confident that he will bring great value to any organization that is fortunate enough to have him as a member of their team.
4. Point of contact for this memorandum is the undersigned at phone number and email address

FIRST MI. LAST  
SGM, USA  
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